

# Job Description

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Job Title: Kindergarten Teacher

Status: Non-Exempt, Part-Time

Department: Insight Academy

Work Location: ISOC

Report to: Insight Academy Principal

Approved By: ISOC President/Human Resources Manager

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## Job Summary:

Insight Academy is an innovative, unique educational and social institution committed to building well-rounded Muslims. We are seeking Islamic Studies teachers to complete our faculty for the upcoming school year. The teacher is the role model and mentor of children and should aim to lead students to discover the beauty of Islam, with the intent of applying knowledge into beneficial actions. Join us and contribute to the success of our children's Islamic education.

## Duties & Responsibilities:

- Engage students by using a variety of teaching strategies and methods
- Teach subject material using approved curriculum and lesson plans
- Prepare lesson plans in a thorough manner before class
- Develop a comprehensive understanding of the age level you teach
- Attend regular professional development seminars and staff trainings
- Regularly attend a pre-approved Islamic education course
- Maintain consistent communication with students, parents, and staff
- Maintain professionalism in all interactions with students, parents, and staff

## Requirements:

- Teaching experience preferred
- Knowledge of Arabic letters, *tajweed*, and accurate Qur'anic recitation
- Exemplify strong Islamic character and possess sound knowledge of Islam
- Fluency in verbal and written communication in English
- Excel under expectations of high performance and continual improvement
- Possess exceptional critical and creative thinking skills
- Ability to motivate and inspire students
- Team-oriented
- Willingness to try new instructional approaches
- Appreciate constructive criticism and opportunities to improve